

“OJT NEWS”

LA DOTD On The Job Training Newsletter

OCTOBER 2015



In 2008, the Louisiana Department of Transportation and Development (LADOTD), Louisiana Associated General Contractors (LAGC), Federal Highway Administration (FHWA), and contractors partnered to create the On-The-Job training (OJT) program to be utilized on LADOTD’s construction projects. A goal to provide training to a minimum of 15 individuals was established for the OJT program. Unfortunately, we have not always reached our goal. With that said, we have been afforded the opportunity to try one more time, to reach our goal and not have mandated goals imposed on jobs. LA-DOTD has hired SJB Group, LLC as their consultant to reach out to Prime Contractors and assist them in participating in the program. SJB will also work with you in determining if your training programs qualify for OJT credits, and if not, offer suggestions and modifications that would make them acceptable.

Without your help in meeting these goals, LADOTD will be forced by Federal Highway to set mandatory OJT goals. And as we have discussed in the past, we do not want this to happen.

Please make any and all arrangements to communicate any training programs you may have that might qualify for OJT credits. A member of SJB will be contacting your office to discuss the OJT program. We hope you will be available to meet with them and help us in achieving our goals. You can reach SJB Group at 225-769-3400 and speak with Mr. Kenyatta Sparks or Ms. Jackie des Bordes.

Sincerely,

Stephanie Ducote
 DOTD Program Director
 Compliance Programs Office
 Telephone 225-379-1363

FRIENDLY REMINDER—We still need responses to the OJT Program Surveys. Your feedback will allow us to properly assist you with your areas of concerns. Please take a moment to complete and send back to us.



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LA DOTD ON THE JOB TRAINING SURVEY

QUESTIONS: PLEASE WRITE IN ANSWER OR FILL IN CIRCLE AS APPROPRIATE.

We thank you in advance for completing the questionnaire. We ask that you please elaborate in the comment sections so we can further assist you.

When you have finished, please fax back to Mr. Kenyatta Sparks at 225-769-3596 or email to: Kenyatta.Sparks@sjbgroup.com. Thank you.

1. Has your company ever participated in the DOTD OJT Program? Yes No

2. If yes, was the program beneficial to your company? Yes No

Comments: _____

3. Would your company be interested in participating in the DOTD's OJT Program on Federally aided highway construction projects that support OJT Goals? Yes No

Comments: _____

4. What barriers would prevent your company from participating in the OJT Program?

Comments: _____

5. What suggestions would your company make to assist the DOTD in making the OJT Program more efficient and user friendly to achieve the OJT Program Goals?

Comments: _____

6. Does your firm participate in any training and or apprentice programs? Yes No

7. If yes, your program might qualify and meet the federal standards required for the OJT Program. Is there someone in your office that we can contact to get more information on your program?

Comments: _____

In 2008, the Louisiana Department of Transportation and Development, LA Associated General Contractors, Louisiana Division Office, Federal Highway Administration and contractors partnered to create the On-The-Job Training program to be utilized on LADOTD's highway construction projects. The OJT Program was developed in conformity with FHWA requirements. The LADOTD seeks to achieve the goal to provide training to individuals, including minorities, women, disadvantaged individuals and protected veterans. Please note that there are now OJT goals on select-ed projects. If you have any questions, please call Ms. Stephanie Ducote, DOTD Compliance Programs Director or Mr. Gene McArdle, DOTD Labor/OJT Compliance Manager at 225-379-1382.

Events.....

New Digger's Night Out

Digger's Night Out is geared toward foremen and operators, those individuals that actually do the digging for your operations. It's important for them and to your company's productivity that they be fully aware of the risks involved in any excavation project, no matter the size. This year's program will feature a guest speaker who will be delivering a message about the importance of Damage Prevention when excavating, as well as an informative excavation safety video.

This invitation includes complimentary dinner for the first four attendees from your company; additional meal tickets may be purchased for the price of \$20 each.

Date/Time

November 3, 2015 (Tuesday) @ 6:30 pm

Location

Celebration Church - Event Center

1921 Airline Hwy, Metairie, LA 70001

Organizer

Diana Wilcox (504) 593-3490

New Orleans / Baton Rouge Charity Golf Tournament

Event Details

Tournament will be held on November 4, 2015 at English Turn Golf & Country Club in New Orleans.

Registration will close after 36 teams. Shotgun start at 11:30am. Team registration [...]

Tournament will be held on November 4, 2015 at English Turn Golf & Country Club in New Orleans.

Registration will close after 36 teams. Shotgun start at 11:30am. Team registration includes 18 holes, cart, drinks and lunch, mulligans and raffle entry for each team member. Sponsorship opportunities available. Event supporting the New Orleans affiliate of the A.C.E. Mentor Program. Register online at www.lagc.org/brnolagolf. For questions, contact Andre Kelly at andrek@lagc.org.

Date/Time

November 4, 2015/All Day (Wednesday)

Location

English Turn Golf & Country Club

1 Clubhouse Drive, New Orleans, LA 70130

Organizer

Andre Kelly: andrek@lagc.org or (504) 460-6811

CONCRETE PAVING MACHINE OPERATOR DOT NO. 853.663-014

Approximate training time: 26 Weeks or 1,040 Hours

JOB DESCRIPTION

Operates paving machine. Charges, mixes and discharges concrete. Apportions water and times mixing cycle.

May oil, grease, service and make normal operating adjustments to equipment. May perform other related duties.

WAGE STRUCTURE

Trainee will be paid the trainee wages specified in the construction contract. If no trainee wages are specified in the construction contract, minimum trainee wages will be as follows (but not less than the current minimum wage):

1. **The Beginning of the Training Period:** Sixty percent (60%) of the skilled wage rate specified in the contract of this classification.
2. **After Completion of One Half (1/2) of the Training Period:** Seventy-five percent (75%) of the skilled wage rate specified in the contract for this classification.
3. **After Completion of Three Fourths (3/4) of the Training Period:** Ninety percent (90%) of the skilled wage rate specified in the contract for this classification.
4. **On Completion of the Training Period:** One hundred percent (100%) of the skilled wage rate specified in the contract for this classification.

TRAINING BREAKDOWN

I. Orientation and Observation

- A. Safety Procedures 5 Hours
- B. Observation of Machine in Operation35 Hours
- C. Starting and Manipulating Levers for Moving Equipment and Attachments.....30 Hours

II. Care and Maintenance

- A. Safety Procedures5 Hours
- B. Routine Fueling, Lubricating and Servicing.....150 Hours

III. Actual Operation of Equipment

- A. Safe Operating Procedures.....5 Hours
- B. Regulate Equipment to Mix and Discharge Concrete, Apportion Water and Time Mixer Cycle.....120 Hours
- B. Operation of Machine690 Hours
- Total1,040 Hours**

“Avoiding Mercury Exposure from Fluorescent Bulbs”

Metallic mercury poses health risks from inhalation and skin exposure. Tubular or compact fluorescent bulbs contain small amounts of the metal mercury sealed inside. If fluorescent bulbs are broken, small amounts of mercury will be released into the environment. Proper cleanup will reduce worker’s exposure to the low levels of mercury anticipated when a fluorescent is accidentally broken.

How Workers Can Be Exposed

- Breathing mercury vapor in the air.
- Skin contact with mercury.

Health Effects and Symptoms

- Signs of mercury poisoning include tremors, mood memory or coordination changes; and skin irritation or allergy.
- Exposure to mercury can harm unborn children.

Preventing Accidental Breakage

- Handle bulbs carefully and store away from workers.
- Package bulbs in a sturdy container to prevent breakage.
- Label containers of fluorescent bulbs.

Safe Cleanup of Broken Fluorescent Bulbs

- Notify workers and tell them to stay away from the area.
- Open any windows and doors to air out the room.
- Do not use a broom or vacuum cleaner unless the vacuum cleaner is specifically designed to collect mercury.
- Wear appropriate disposable chemical-resistance gloves.
- Use a commercial mercury spill kit if available, or scoop up pieces of glass and powder with stiff paper of cardboard to avoid contact with the broken glass.
- Use sticky tape to pick up any remaining pieces of glass.
- Wipe down hard floors with a damp paper towel.
- Place all pieces of glass and cleanup materials in a sealable plastic bag or a glass jar with a lid.
- Wash your hands thoroughly after cleanup

Disposing of Fluorescent Bulb

Follow EPA and state government regulations for disposal of fluorescent bulbs and mercury-contaminated waste.

This article was taken from the OSHA website. For more information on this topic, visit www.osha.gov. Please share this information with your employees.



OSHA—New “Job Safety and Health—It’s The Law—Poster……

The Occupational Safety and Health Administration (OSHA) has released a new version of the "Job Safety and Health - It's The Law!" poster expanding the lists of employee rights and employer responsibilities, as well as providing additional information about training and injury reporting requirements.

Get the new poster here:

<http://laborlawnewsupdates.com/?TLM=3&C=3201&P=5686588&T=2&S=9071&D=8&State=LA&L=121-7C&M=EMT4PS>

The newly designed poster has been updated to include new reporting obligations for employers, who must now report every fatality and every hospitalization, amputation and loss of an eye. It also informs employers of their responsibilities to train all workers in a language and vocabulary they can understand, comply with OSHA standards, and post citations at or near the place of an alleged violation.

<http://laborlawnewsupdates.com/?TLM=3&C=3201&P=5686588&T=2&S=9071&D=8&State=LA&L=121-7C&M=EMT4PS>

The OSHA poster is part of the Complete Compliance Federal poster which combines all SIX mandatory posters from all SIX Federal Agencies in one convenient format, ensuring you are in compliance. All Federal 6-in-1 posters are printed on recycled paper and laminated for extra durability. While previous versions of this notice are still acceptable we strongly recommend that you replace your poster with the most updated version today. **All covered employers are required to display the poster in a conspicuous place where workers can see it.**





Letting of 11/18/2015 LA DOTD Headquarters

[Proposal: H.003452.6](#) I-12 @ NORTHSORE BLVD.
INTERCHANGE LIGHTING
DBE Goal: 2%
OJT Goal: 1 Trainees
Description of work: grading, drilled shaft foundations, roadway lighting, and related work.
Parish(es): St. Tammany
Route(s): I-12
Federal Number: H003452
Estimated Construction Cost: \$1,000,000 to \$2,500,000

[Proposal: H.007351.6](#) COUNTRY DRIVE WIDENING
PHASE A
DBE Goal: 7%
OJT Goal: 5 Trainees
Description of work: clearing and grubbing, drainage structures, cold planing asphaltic concrete, pavement patching, class ii base course, superpave asphaltic concrete pavement, and related work.
Parish(es): Terrebonne
Federal Number: H007351
Estimated Construction Cost: \$5,000,000 to \$7,500,000

[Proposal: H.009595.6](#) I-12: LIVINGSTON PAR AP-
PROACH SLAB REP P2
DBE Goal: 5%
OJT Goal: 4 Trainees
Description of work: clearing and grubbing, grading, drainage structures, cold planing asphaltic concrete, class ii base course, lime treatment, superpave asphaltic concrete pavement, portland cement concrete pavement, precast concrete piles, precast prestressed concrete girder spans bridge, asphaltic or portland cement concrete pavement alternate, and related work.
Parish(es): Livingston
Route(s): I-12
Federal Number: H009595
Estimated Construction Cost: \$15,000,000 to \$20,000,000

[Proposal: H.010178.6](#) LA 120: CURVE REALIGNMENT
DBE Goal: 10%
OJT Goal: 3 Trainees
Description of work: clearing and grubbing, grading, drainage structures, class ii base course, lime treatment, superpave asphaltic concrete pavement, and related work.
Parish(es): Natchitoches
Route(s): LA 120
Federal Number: H010178
Estimated Construction Cost: \$1,000,000 to \$2,500,000

[Proposal: H.010240.6](#) LA 12: TEXAS STATE LN -
BEAUREGARD P/L
DBE Goal: 5%
OJT Goal: 1 Trainees
Description of work: grading, drainage structures, cold planing asphaltic concrete, pavement patching, superpave asphaltic concrete overlay, and related work.
Parish(es): Calcasieu
Route(s): LA 12
Federal Number: H010240
Estimated Construction Cost: \$5,000,000 to \$7,500,000

[Proposal: H.010442.6](#) LA 3073: INTERSECT IMPROVE
@ JCT LA 89
DBE Goal: 5%
OJT Goal: 1 Trainees
Description of work: grading, drainage structures, cold planing asphaltic concrete, class ii base course, lime treatment, in-place cement stabilized base course, pavement widening, asphaltic surface treatment, superpave asphaltic concrete pavement, portland cement concrete pavement, and related work.
Parish(es): Lafayette
Route(s): LA 3073; LA 89
Federal Number: H010442
Estimated Construction Cost: \$1,000,000 to \$2,500,000

[Proposal: H.010480.6](#) I-20: DIXIE INN - BIENVILLE
P/L
DBE Goal: 5%
OJT Goal: 1 Trainees
09/22/2015-Added to the letting of October 14, 2015.
Description of work: cold planing asphaltic concrete, superpave asphaltic concrete overlay, asphaltic concrete (sma) wearing course, and related work.
Parish(es): Bienville; Webster
Route(s): I-20
Federal Number: H010480
Estimated Construction Cost: \$20,000,000 to \$30,000,000

What can SJB Group do for You?

SJB Group, LLC can provide **free assistance** to Prime Contractors in the following areas:

By acting as a liaison between the Prime Contractor and LADOTD for project information, and in problems occurring on the jobsite.

By informing of upcoming LADOT lettings, and project information for other agencies throughout the state.

By assisting you in developing an approved OJT Program.

By assisting you in the enrollment and recordkeeping of your participants.



Contact Us

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